



delivering ICT resources for the voluntary sector

**Sources of Funding for Voluntary and  
Community Sector Organisations in England  
for ICT projects and initiatives**

**APPENDIX E  
Useful Resources**

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## Appendix E - Useful Resources

### 1 Finding Sources of funding

**1.1 The Directory for Social Change (DSC)** holds information on over 4,200 grant-making trusts and quotes that these trusts and foundations give a total of over £3.1 billion a year (ref E). DSC provides publications, website information and training that focuses on fundraising, management, organisational and personal development, communication, finance and law to assist the voluntary sector. Their funding information websites are:

- [www.trustfunding.org.uk](http://www.trustfunding.org.uk) – a subscription based service
- [www.governmentfunding.org.uk](http://www.governmentfunding.org.uk) – a free registration service
- [www.companygiving.org.uk](http://www.companygiving.org.uk) – a subscription based service
- [www.grantsforindividuals.org.uk](http://www.grantsforindividuals.org.uk) – a subscription based service

**1.2 j4b plc** is an information services company offering research, information publishing, technology and business services to a wide range of public and private sector clients in the UK and abroad. They have a funding database website that offers a subscription service:

- [www.j4bgrants.co.uk](http://www.j4bgrants.co.uk)

Subscription is from £6 to £99 for voluntary sector organisations. The site also has some advice on how to apply for funding that does not require a subscription to view (see Resource Centre menu option). j4b also set up the Open4Community sites – see list below.

### 1.3 Open4Community Local Authority area specific sites:

Open4Community is a funding and support website for voluntary and community organisations. These portals provide comprehensive coverage of government, lottery, EU, non government and charitable trust funding opportunities in specific geographic areas. The following list has been provided by j4b ([www.j4b.com](http://www.j4b.com)) who have set these portals up in partnership with DSC.

Area	Website
Angus	<a href="http://www.open4community.info/angus">www.open4community.info/angus</a>
Ashford	<a href="http://www.open4community.info/ashford1">www.open4community.info/ashford1</a>
Barking and Dagenham	<a href="http://www.open4community.info/lbbd">www.open4community.info/lbbd</a>
Bassetlaw	<a href="http://www.open4community.info/bassetlaw1">www.open4community.info/bassetlaw1</a>
Blaby	<a href="http://www.open4community.info/blaby">www.open4community.info/blaby</a>
Blackpool	<a href="http://www.open4community.info/blackpool">www.open4community.info/blackpool</a>
Bradford	<a href="http://www.open4community.info/bradford1">www.open4community.info/bradford1</a>
Calderdale	<a href="http://www.open4community.info/calderdale">www.open4community.info/calderdale</a>
Cannock Chase	<a href="http://www.open4community.info/cannockchase">www.open4community.info/cannockchase</a>
Chichester	<a href="http://www.open4community.info/chichester1">www.open4community.info/chichester1</a>
Chorley	<a href="http://www.open4community.info/chorley">www.open4community.info/chorley</a>
Cork	<a href="http://www.open4community.ie/cork1">www.open4community.ie/cork1</a>
Crawley	<a href="http://www.open4community.info/crawley1">www.open4community.info/crawley1</a>
Ealing	<a href="http://www.open4community.info/ealing">www.open4community.info/ealing</a>
East Ayrshire	<a href="http://www.open4community.info/eastayrshire1">www.open4community.info/eastayrshire1</a>
Falkirk	<a href="http://www.open4community.info/falkirk1">www.open4community.info/falkirk1</a>
Galway City	<a href="http://www.open4community.ie/galwaycity1">www.open4community.ie/galwaycity1</a>
Galway County	<a href="http://www.open4community.ie/galwaycounty1">www.open4community.ie/galwaycounty1</a>

Gloucestershire	<a href="http://www.open4community.info/gloucestershire">www.open4community.info/gloucestershire</a>
Guildford	<a href="http://www.open4community.info/guildford1">www.open4community.info/guildford1</a>
Halton	<a href="http://www.open4community.info/halton1">www.open4community.info/halton1</a>
Hambleton	<a href="http://www.open4community.info/hambleton1">www.open4community.info/hambleton1</a>
Hammersmith & Fulham	<a href="http://www.open4community.info/hammersmith1">www.open4community.info/hammersmith1</a>
Haringey	<a href="http://www.open4community.info/haringey1">www.open4community.info/haringey1</a>
Hillingdon	<a href="http://www.open4community.info/hillingdon1">www.open4community.info/hillingdon1</a>
Hull City Council	<a href="http://www.open4community.info/hull1">www.open4community.info/hull1</a>
Inverclyde	<a href="http://www.open4community.info/inverclyde">www.open4community.info/inverclyde</a>
Kent	<a href="http://www.open4community.info/kent">www.open4community.info/kent</a>
Kettering	<a href="http://www.open4community.info/kettering1">www.open4community.info/kettering1</a>
Kingston Upon Thames	<a href="http://www.open4community.info/thames1">www.open4community.info/thames1</a>
Knowsley	<a href="http://www.open4community.info/knowsley1">www.open4community.info/knowsley1</a>
Leicestershire	<a href="http://www.open4community.info/leicestershire">www.open4community.info/leicestershire</a>
Louth	<a href="http://www.open4community.ie/louth1">www.open4community.ie/louth1</a>
Macclesfield	<a href="http://www.open4community.info/macclesfield1">www.open4community.info/macclesfield1</a>
Mayo	<a href="http://www.open4community.info/mayo1">www.open4community.info/mayo1</a>
Meath	<a href="http://www.open4community.ie/meath1">www.open4community.ie/meath1</a>
Newark & Sherwood	<a href="http://www.open4community.info/newark">www.open4community.info/newark</a>
North Ayrshire	<a href="http://www.open4community.info/northayrshire">www.open4community.info/northayrshire</a>
North Devon	<a href="http://www.open4community.info/northdevon">www.open4community.info/northdevon</a>
North East Derbyshire	<a href="http://www.open4community.info/northeastderbyshire">www.open4community.info/northeastderbyshire</a>
North East Lincs CVS (a.k.a VANEL)	<a href="http://www.open4community.info/vanel">www.open4community.info/vanel</a>
North Norfolk	<a href="http://www.open4community.info/northnorfolk1">www.open4community.info/northnorfolk1</a>
North Shropshire	<a href="http://www.open4community.info/northshropshire1">www.open4community.info/northshropshire1</a>
North Somerset	<a href="http://www.open4community.info/northsomerset">www.open4community.info/northsomerset</a>
Nottingham CVS	<a href="http://www.open4community.info/nottingham1">www.open4community.info/nottingham1</a>
Oldham	<a href="http://www.open4community.info/oldham">www.open4community.info/oldham</a>
Plymouth	<a href="http://www.open4community.info/plymouth1">www.open4community.info/plymouth1</a>
Portsmouth	<a href="http://www.open4community.info/portsmouth">www.open4community.info/portsmouth</a>
Renfrewshire	<a href="http://www.open4community.info/renfrewshire">www.open4community.info/renfrewshire</a>
Ribble Valley	<a href="http://www.open4community.info/ribblevalley">www.open4community.info/ribblevalley</a>
Runnymede	<a href="http://www.open4community.info/runnymede">www.open4community.info/runnymede</a>
Sefton	<a href="http://www.open4community.info/sefton1">www.open4community.info/sefton1</a>
Shrewsbury	<a href="http://www.open4community.info/shrewsbury">www.open4community.info/shrewsbury</a>
South Lanarkshire	<a href="http://www.open4community.info/southlanarkshire1">www.open4community.info/southlanarkshire1</a>
South Northants	<a href="http://www.open4community.info/southnorthants1">www.open4community.info/southnorthants1</a>
South Ribble	<a href="http://www.open4community.info/southribble">www.open4community.info/southribble</a>
South Tyneside	<a href="http://www.open4community.info/southtyneside">www.open4community.info/southtyneside</a>
Southwark	<a href="http://www.open4community.info/southwark">www.open4community.info/southwark</a>
St Helens	<a href="http://www.open4community.info/sthelens">www.open4community.info/sthelens</a>
Stirling	<a href="http://www.open4community.info/stirling1">www.open4community.info/stirling1</a>
Sunderland	<a href="http://www.open4community.info/sunderland">www.open4community.info/sunderland</a>
Telford and Wrekin	<a href="http://www.open4community.info/telford">www.open4community.info/telford</a>
Test Valley	<a href="http://www.open4community.info/testvalley">www.open4community.info/testvalley</a>
Tower Hamlets	<a href="http://www.open4community.info/towerhamlets1">www.open4community.info/towerhamlets1</a>
Tynedale	<a href="http://www.open4community.info/tynedale">www.open4community.info/tynedale</a>
Wakefield	<a href="http://www.open4community.info/wakefield1">www.open4community.info/wakefield1</a>
West Lothian	<a href="http://www.open4community.info/westlothian">www.open4community.info/westlothian</a>
West Somerset	<a href="http://www.open4community.info/westsomerset">www.open4community.info/westsomerset</a>
West Sussex	<a href="http://www.open4community.info/westsussex">www.open4community.info/westsussex</a>

Wigan	<a href="http://www.open4community.info/wigan1">www.open4community.info/wigan1</a>
Winchester	<a href="http://www.open4community.info/winchester">www.open4community.info/winchester</a>
Woking	<a href="http://www.open4community.info/woking1">www.open4community.info/woking1</a>
Wrexham	<a href="http://www.open4community.info/wrexham1">www.open4community.info/wrexham1</a>
Wyre	<a href="http://www.open4community.info/wyre1">www.open4community.info/wyre1</a>
York	<a href="http://www.open4community.info/york">www.open4community.info/york</a>

- 1.4 Access Funds** ([www.access-funds.co.uk](http://www.access-funds.co.uk)) - This site aims to provide the latest funding information from Central Government, National Lottery, devolved governing bodies, EU and quangos. Subscription service from £50 per annum. Offer a 7 day free trial.

## 2 Guides on how to apply for funding

- 2.1 The Association of Charitable Foundations** ([www.acf.org.uk](http://www.acf.org.uk)) has some general facts and figures about charitable trusts and a 6 page guidance note on “Applying to a Charitable Trust or Foundation” that is available as a down-loadable PDF file.
- 2.2 Charities Information Bureau** website provides help and advice for community groups and voluntary organisations who are seeking funding. CiB also publishes a subscription-based monthly e-bulletin on funding: [www.cibfunding.org.uk](http://www.cibfunding.org.uk).

## 3 Information on Full Cost Recovery (Total Cost of Ownership of ICT is part of Full Cost Recovery)

- 3.1 The Big Lottery** has guidance on their website ([www.biglotteryfund.org.uk](http://www.biglotteryfund.org.uk)) relating to full cost recovery calculation, which is geared to applying for a grant from the Big Lottery, but also explains principles and gives a spreadsheet toolkit that would be useful for applying to other funders. For PDF guides and Excel spreadsheet see their website [www.biglotteryfund.org.uk](http://www.biglotteryfund.org.uk) and look at the guidance notes under one of the funding programmes (eg BASIS).
- 3.2 Association of Chief Executives of Voluntary Organisations (ACEVO)** and New Philanthropy Capital publish “Full Cost Recovery: a guide and toolkit on cost allocation”. An interactive CD ROM is available to accompany the book. See the ACEVO website at [www.acevo.org.uk](http://www.acevo.org.uk) for further details or contact ACEVO on 0845 345 8481. Price inc VAT at time of writing £20 for hard copy only, £35.25 for CD-Rom only, £44.20 for both. Also see [www.fullcostrecovery.org.uk](http://www.fullcostrecovery.org.uk) for more information.
- 3.3 New Philanthropy Capital** provide a set of resources related to full cost recovery on their website at: [www.philanthropycapital.org/html/full\\_cost\\_recovery.php](http://www.philanthropycapital.org/html/full_cost_recovery.php)
- 3.4 CASH – Online** provide a free spreadsheet and brief set of guidance notes for calculating your full costs. This can be downloaded from their website at: [www.cash-online.org.uk](http://www.cash-online.org.uk) (search for “full cost recovery”).

## 4 Things for Free

- 4.1 Website**

The **Community Website Builder** allows registered UK charities, non-profit making organisations and volunteer led groups or organisations to build and maintain their own website **free of charge**. Sponsored by British Telecom and iksoftware (see [www.communitykit.co.uk](http://www.communitykit.co.uk)).

#### 4.2 **BT Communication Skills for Life campaign** ([www.bteducation.org](http://www.bteducation.org))

The Education Programme is part of BT's ongoing commitment to social investment and corporate responsibility. Our mission is: **“to help everyone in the UK both understand and enjoy the benefits of improved interpersonal communication skills.”** The BT Education Programme provides:

- free resources for teachers, pupils and families
- over half a million pounds in Schools Awards funding each year
- school visits and events delivered by BT Volunteers or specialist drama teams

#### 4.3 **Fundraising opportunity - BT's Fundraising Webshops**

If you're a charity, school, community group or sports club, you can easily raise money with a free Webshop. It's simple to set up and even simpler to run! And there's no cost or administration involved. Go to [www.buy.at/fundraisers](http://www.buy.at/fundraisers) for more information.

(source [www.btplc.com/Societyandenvironment/Webshops/Webshops.htm](http://www.btplc.com/Societyandenvironment/Webshops/Webshops.htm) May 2006)

#### 4.4 **Free internet connection - AOL School and Charity Accounts**

(source: [www.aol.co.uk/about/contact/](http://www.aol.co.uk/about/contact/) and telephone enquiry May 2006)

AOL offers a narrowband (dial-up) Internet price plan exclusively for schools and UK registered charities, allowing free access to AOL and the Internet from 8am to 8pm seven days a week. Requires payments via direct debit or credit card setting up for any use outside the free access hours.

The offer means that access to AOL is free between the hours of 8am and 8pm and you will not be charged a subscription fee by AOL or call charges for dialing the Internet number. Outside these hours, access to the account will be charged at 4p per minute or part thereof and billed to you through direct debit or credit card.

To set up an account, contact the Member Services team **on 08703 20 20 20** and set up an AOL dial-up (narrow band) account. Then send a fax on your charity's headed paper **to:**

**Tate Dell, Project Manager, AOL UK Fax No: 020 7348 8575**

giving the newly created 'screen name' that you will be given by Member Services, and asking for your account be switched to an **“8to8 Charity Account”**.

Please note that this type of account would only be suitable for a small organisation that wanted to send and receive email and occasionally use the Internet. If you wanted to browse the Internet a lot, you may find this type of service very slow compared to broadband. AOL currently do not offer a free broadband services for schools and charities.

#### 4.5 **Free IT training – Microsoft Community Learning Awards**

(source: [www.microsoft.com/uk/community/community/awards/](http://www.microsoft.com/uk/community/community/awards/) May 2006)

The Microsoft Community Learning Awards 2006 will distribute 30 awards of £2,500 to community groups and charities across the UK. The deadline for applications for the Microsoft Community Learning Awards 2006 has now passed, but a similar programme may operate in 2007 so it is worth checking their website towards the end of 2006.

The Microsoft Community Learning Awards 2006 were open to community groups and registered charities in the UK that are seeking funding for IT skills projects for disadvantaged young people and/or adults.

#### **4.6 Free software**

(source: [www.microsoft.com/uk/community/community/support/grants.aspx](http://www.microsoft.com/uk/community/community/support/grants.aspx) May 2006)

To apply for a donation of up to three software packages, please write to us at the address found at the bottom of this page. You should provide a brief outline of your project or organisation - concise and factual information that will help us understand how we might be able to assist you - and, where applicable, the software you require and your registered charity number. Charities and non-profit organisations can apply every three years.

All applications for Microsoft Giving and commercial sponsorship should be sent to: PO Box 7916, East Reading RG6 1XB Or email [ukgiving@microsoft.com](mailto:ukgiving@microsoft.com)