

## Regional ICT Champion - priorities

### Overall Objectives

The funding provided will be to undertake the objectives of the Regional ICT Champion role to Local Infrastructure Organisations as agreed in the offer letter dated June 2007, but specifically:

- To continue to act as an ICT signposting function to established infrastructure providers of ICT support and services for Third Sector Organisations across their entire region.
- Through the established network of sub-regional contacts; obtain a clear up to date picture of the ICT Infrastructure activity taking place in each ChangeUp sub-regional consortium.
- To determine the current ICT needs at a CVS / Local Infrastructure Organisation level around requirement for events, awareness raising workshops and training both technical and ICT knowledge for general development workers.
- To communicate via their established method of website, blog or newsletter and through the regional network meetings.
- Establish a plan to further develop ICT provision in the areas funded by pump primed projects.

### How will this be achieved?

- Meet with the relevant contact at the Regional Voluntary Sector Forum and with the Capacitybuilders regional manager to scope long term regional ICT development aspirations and how best to use the role of their ICT Champion.
- Ensure a contact point (via email or phone) is maintained and publicised for Third Sector organisations to use to find impartial ICT guidance or signposting to:
  - Support providers / Circuit Riders local to the enquirers area
  - Training organisations local to the enquirers area
  - Sources of funding
  - Details of local Net:Gain centres
  - ICT Hub on-line publications and websites
- Sub-regional ChangeUp consortia visits and meetings.  
Ideally this would be achieved through attendance at a consortium meeting; however time with the consortia lead would suffice. As a last option an update via email / phone may be used where it is not possible to attend local meetings.
  - Revisit each ChangeUp consortia lead partner to gather an update on ICT developments and complete a mapping exercise of what's happening in each consortia area.
  - Working with sub-regional ChangeUp consortia infrastructure leads; determine the need for and be available to help plan a medium-term programme of ICT events / road shows and workshops to promote the importance of well resourced ICT.
- Ensure that the regional and sub-regional strategies for ICT use in the Third Sector are referenced and used when planning work in this period and for the future
- Distribution of printed publications from the ICT Hub and other providers of resources to each sub-region via ChangeUp consortia leads/contacts for use in each sub-region at events and meetings.

- Ensure that the chosen method of information dissemination (blog, website, email network or newsletter) is kept up to date with a wide range of relevant news and information suitable for infrastructure organisations looking to provide ICT support to local groups in their area. Encourage this to be a two way medium with input from across the region.
- Organisation of regional ICT network meetings and encourage attendance of relevant infrastructure providers and Third Sector suppliers from all sub-regional ChangeUp consortia areas.
- Meet with the project/s that received pump priming funding in the region to agree a 6-9 month development programme to turn the research into funding or the pilot into a delivery project.
- Incorporate the key findings from the Regional Champions external evaluation and the assessment of the methods and activities that worked well in 2007/08 into forward work programme.

### **Deliverables expected**

- Up to date regional ICT strategy
- Report showing a clear picture of the position each ChangeUp consortia is at regarding ICT development and any areas for immediate action.
- Plan showing next steps proposal for each sub-region where pump priming funding was allocated.

### **Reporting**

This will be designed to capture achievable outcomes from the project and not just to measure outputs.

- A constantly updated picture of EACH ChangeUp consortia of ICT support and services provided by Infrastructure bodies and available to third sector organisations.
- Recognition of the effort in the “journey” made by each consortium through support from the Regional Champion towards providing the above services, not necessarily with immediate results.
- Record of meetings attended and events organised / participated in across the region

### **Region Specific**

The above is a generic set of tasks that apply across all regions, however there may be activities or issues that are specific to one region which must be incorporated and agreed with the NAVCA Regional Champion Co-ordinator; these could cover:

- Geographical coverage issues
- Issues surrounding involvement of regional stakeholders
- Issues gaining buy-in from all ChangeUp consortia in the region
- Difficulty in continuing to hold the regional network meeting
- Specific areas of ICT development already in progress that require input from the champion
- Areas of ICT development requested by the regional stakeholders that don't fit with the role

Assistance may be available from NAVCA to work with regional networks in exploring any difficulties should this be necessary.

**The project is co-ordinated by NAVCA - [www.navca.org.uk/services/ictsupport/](http://www.navca.org.uk/services/ictsupport/)**

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